



Policy for classifying students into different learning levels and catering them according to different levels

Date:10/7/2017

Policy statement:

Satyam college Of Education, Noida hereby declares and adopts ' **Policy for classifying students different learning levels and catering to different levels**' for the students studying in the institution with predefined specific objectives. The Policy and Procedure of the mentoring scheme is defined hereby with the objectives of carrying out the activity in the structured form for attainment of the objectives cherished.

Purpose:

SCE is committed for academic knowledge and support for the students of all learning levels with the objective of imparting professional qualities for becoming quality teacher. Purpose of this policy is to divide the students into different categories like slow learners, moderate learners and advance learners on the basis of their level of learning. Learning capacities of all the students are not same and so as the process of catering their learning needs is also not same. So institution follows the procedure as mentioned in the policy.

Scope:

- Addressing issues related to the learning capabilities of students.
- Choosing right way of classification of students.
- Focus on catering the needs of different types of learners.
- Helping hand to develop higher level of performance for extraordinary results.

Responsibilities:

Responsibilities of teachers

- Schedule meetings with the students and giving them time as promised.

- Identifying the needs of different type of learners
- Take initiative for solving the problems of learners
- Maintain the confidentiality of the records wherever required
- Providing authentic and latest guidance, suggestions and advice to students
- Planning different activities for different types of learners.

Responsibilities of learners

- Awareness about the classification policy of the institution
- Establish proper and clear communication with the teachers
- Sharing your perceptions clearly
- practice your skills as a good listener
- Discuss with your teachers how you can best measure the success.

Procedures

Structured action plan

- Students classification policy plan includes preparing schedule of activities related to classification in academic calendar of the year
- Communication of Classification scheme and its policy ,procedures to the students.
- Notifications of activities planned for classification
- Division of students in different types of learners
- Display of the outcomes of the classification process

Periodical Review

- The progress and implementation of policy monitored by IQAC and finally reported to institutional authorities.
- The issues reported, if any be discussed and solutions be communicated.
- The institutional provision to review preplanned minimum two interactions between teachers and students during academic year.

Records

- Well designed Classification List of students
- All necessary information filled in and record the details informed
- The session/meetings are recorded along with issues and suggestions
- Follow up and review gradual progress of student.

Measuring outcomes of policy

- Students have been classified on the basis of different activities
- The students are selectively provided with the different types of exposures according to their learning levels

Confidentiality:

All meetings/sessions held between teachers and students will be confidential to the department and will not be shared with anyone except the authorities and members actually involved in the process.



IQAC Coordinator



Principal